

CHINA TOWNSHIP

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ORDINANCE COMPLAINT FORM

I wish to make a complaint against the following:

Property Owner's Name (if known)

Today's Date

NATURE OF COMPLAINT:

_____ continue on back

Date & time this was observed: _____

Can the violation be witnessed from your property? YES NO

- I AUTHORIZE THE Code Enforcement Officer to access my property for violation verification. (Note: if the violation cannot be seen from the street options may be limited without access. Y N

We do not process anonymous complaints.

Complaint information is not released to anyone and will only be used for follow up purposes:

Complaint's Name (Please print)

Phone

Address

Signature

FOR OFFICE USE ONLY-DO NOT WRITE BELOW THIS LINE

Date Received: _____

Date Inspected: _____

Comments: _____

Reply Letter Date: _____ Violation Notice Date: _____

Issue Ticket Date: _____