

Charter Township of China
4560 Indian Trail
China, MI 48054
(810) 765-1145 Fax: (810) 765-4080
www.chinatownship.net



Name of Renter: _____ Day of Request: _____

Address: _____ Phone Number: _____

Date of Rental: _____ Time of Rental Start: _____ Time of Rental End: _____

Purpose of Rental: _____

Along with Refundable Security Deposit (\$100), circle facility desired:

Hall (\$75) Hall Pavilion (\$35) Hall and Hall Pavilion (\$110) Indian Trail Pavilion (\$35)

Note: All fees and deposit are due at the time of rental reservation to secure the date. Proof of township residency is required for rental (i.e. drivers' license, tax bill, utility bill).

This rental agreement is made on the above date by and between the Charter Township of China and the above stated renter. In consideration of the covenants and conditions hereinafter contained, it is hereby agreed by and between the parties hereto as follows:

Rental Agreement: The renter hereby reserves the premises owned by the Charter Township of China, located at 4560 Indian Trail, or the Pavilion at 5300 Indian Trail, China Twp MI 48054, for date, time and purpose stated above. The renter states he/she is a resident of the township and has shown proof of such. The rental shall be in effect for the above stated time and date. No extensions of this rental shall be binding unless agreed to in writing by both parties hereto. The hall and/or ground shall **not** stay open later than 12:00 a.m., midnight.

Key Pick-Up and Return (for Hall only): A key to the front/side door will be available for pick-up the week of rental date. **AFTER the doors are locked** when the renter is ready to leave, the key will be deposited in the gray drop box attached to the building on the south side of the hall. **NOTE: if the key is not returned in drop box, you will forfeit your security deposit and will be responsible for the cost to change the locks on BOTH doors.**

Trash Removal: There will be a plastic trash liner in the large trash receptacle(s) for your use, but **all trash bags MUST be removed** from the hall/pavilion when leaving rental unit(s)/property.

Rental Fees: The renter will pay, in advance, the fees shown above, according to the desired rental area(s). The security deposit is refundable **ONLY AFTER** inspection and verification that the building/property is left in acceptable condition and that the key has been returned.

Regulations for rental and use of Hall/Pavilion(s): The renter specifically agrees to abide by and observe the following rules and regulations in the rental and use of the Charter Township Hall and/or Pavilion(s):

1. The kitchen in the meeting room will be cleaned up and left as it was prior to rental/use.
2. Renter shall pay the township for any/all broken, damaged, missing, and/or stolen articles, fixtures, equipment, furnishings, and goods belonging to the township at the time of rental/use of same by renter, pursuant to this rental agreement.
3. The renter is responsible for the personal loss, stolen articles, or injury to persons during the period of rental; China Township does not assume any responsibility for same.
4. There shall be **NO ALCOHOLIC BEVERAGES** on the premises. China Township, its officers, and management, are not in any way responsible for beer, wine, liquor or any alcoholic beverages sold, provided or given to persons under the age of 21 (twenty-one) years and/or intoxicated persons of any age.

5. There shall be **NO SMOKING** in the China Township Hall.
6. The Charter Township of China reserves the right to halt festivities and the use of the Hall, Pavilion(s) or grounds, and to close the same, at any time that the township or its representative sees fit as the result of, or concerning, improper behavior, rowdiness, indecent conduct, gambling, use of profane language, creation of a nuisance, and/or admittance of undesirables by the renter and its party.
7. The China Township Board of Trustees is in complete charge of the township premises at all times.
8. Persons signing and entering into this rental agreement must be at least twenty-one (21) years of age and a current resident of the township. The renter will be held responsible for the conduct and actions of the persons in attendance of their event.

Clean-Up: All trash generated during rental shall be removed from the premises. Any excessive clean-up of the property after rental of the same, due to the failure of the renter to restore the premises to the condition prior to rental, will result in the security deposit being forfeited.

No Sub-Rental: The renter will not assign, transfer, convey, and/or sublet the rental of said premises, or any part thereof, without the specific written consent of the Charter Township of China.

Indemnity and Insurance Provisions: The renter agrees to so conduct its activities upon the premises so as not to endanger any person lawfully thereon, and to indemnify and save harmless the Charter Township of China from and against any and all claims, actions, damages, liability, demands, expenses, and/or attorney fees for the loss of life, personal injury, and/or damage to property (including claims of employees of the renter or any contractor, subcontractor, or invitees) arising from and/or out of the occupancy and/or use of the rented premises, or any part thereof, by the renter, or any other part of the renter's property occasioned entirely, or in any part, by any act or omission of the renter, its agents, contractors, subcontractors, employees and/or event attendees.

Unlawful, Improper, or Offensive Use: The renter shall not make, or allow to be made by any persons, the unlawful, improper, and/or offensive use of the rented premises.

Nuisance: The renter shall be responsible for, and shall pay all damages and charges sustained by the township, or any other person/persons, for any nuisance made or suffered during the term of the use of the premises, sidewalks, parking areas, or ways bordering thereon, and resulting from the activities of the renter, its employees, contractors, and/or event attendees.

Compliance: Renter shall at all times during the continuance of this rental agreement comply with all laws of the United States of America and the State of Michigan, and all ordinances, rules and regulations of the Charter Township of China. The renter will not do, nor suffer to be done, anything on or about the said premises in violation of any such laws, ordinances, rules, and/or regulations.

Acknowledgement: The renter acknowledges that this rental agreement has been read in its entirety, and understands and agrees to the provision and conditions set forth herein.

Addition Provisions and/or Conditions: _____

In witness whereof, the parties hereto have executed this rental agreement on this day:

Today's Date: _____

Renter(s) Signature: _____

Witness for Charter Township of China: _____

Amount Received: _____ Check Number: _____